

**Minutes for the
West Bloomfield Township Public Library
Board of Trustees Meeting
July 8, 2009**

Present: Bordman, Holtz, Kravetz, Macon, Meyer, Osthaus, Bohrer

Absent: None

Call to Order

The meeting was called to order by President Bordman at 7:30 p.m.

Approval of Agenda

MOTION:

MOVE TO APPROVE THE AGENDA FOR THE JULY 8, 2009 MEETING.

Moved: Osthaus; Second: Holtz
Ayes: Osthaus, Holtz, Bordman, Kravetz, Macon, Meyer
Nays: None
MOTION CARRIED.

Approval of Minutes

MOTION:

MOVE TO APPROVE THE MINUTES FOR THE JUNE 10, 2009 MEETING.

Moved: Macon; Second: Osthaus
Ayes: Macon, Osthaus, Bordman, Meyer, Kravetz, Holtz
Nays: None
MOTION CARRIED.

MOTION:

MOVE TO APPROVE THE MINUTES FOR THE JUNE 29, 2009 SPECIAL MEETING.

Moved: Meyer; Second: Macon
Ayes: Meyer, Macon, Holtz, Kravetz, Osthaus
Nays: None
Abstain: Bordman
MOTION CARRIED.

Financial Report

The June 2009 financial statements were accepted.

Director's Report

Director Bohrer reported on:

- The fate of the Department of History, Arts and Libraries is still uncertain. Efforts are being made to keep cuts in state aid to a minimum. LSTA funds issued by the federal government, which help pay for MeL databases and MeLCat services, require the "maintenance of effort" support provided by the state aid dollars. A significant cut in state aid will put MeL databases and MeLCat services in jeopardy. With our current budget status, our Library could not afford to pick up the cost of the MeL databases should they be discontinued.
- Summer reading club registration is at 80% of the total registration for last year at just the 2 ½ week mark (end of June).
- The township assessor has provided preliminary SEV estimates for next fiscal year, which indicates the Library's property tax revenue will take a further 4% reduction.
- The eNewsletter related to books and authors will be sent to all members of the Friends of the Library and the Bestsellers Club as soon as emails are entered into the system. Any community member can also sign up to receive online newsletters.

The Director's Report was accepted.

Accounts Payable

MOTION:

MOVE TO PAY ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$331,485.20 AND RATIFY EXPENSES INCURRED SINCE JUNE 10, 2009 IN THE AMOUNT OF \$82,472.80.

Moved: Holtz; Second: Macon
Ayes: Holtz, Macon, Osthaus, Meyer, Kravetz, Bordman

Nays: None
MOTION CARRIED.

Award Bid for Exterior Wood Soffit Cleaning and Repair

The Board reviewed the staff report and recommendations regarding the bid award for cleaning and repair of the wood soffits at the Main Library.

MOTION:

MOVE TO AWARD THE BID FOR THE CLEANING, REPAIR/REPLACEMENT AND SEALING OF THE WOOD SOFFITS AT THE MAIN LIBRARY TO LOW BIDDER DUROSS PAINTING COMPANY AT A COST OF \$9,500.

Moved: Holtz; Second: Kravetz
Ayes: Holtz, Kravetz, Meyer, Bordman, Macon, Osthaus
Nays: None
MOTION CARRIED.

Revision to Purchasing Policy

The Board discussed the purchasing policy revision, which raises the amount required for the formal, competitive bid process from \$5,000 to \$15,000, based on recent experiences.

MOTION:

MOVE TO APPROVE THE REVISION TO THE PURCHASING POLICY.

Moved: Osthaus; Second: Holtz
Ayes: Osthaus, Holtz, Meyer, Bordman, Kravetz, Macon
Nays: None
MOTION CARRIED.

The meeting was adjourned at 8:20 p.m.

Carol Kravetz, Secretary