

**Minutes for the
West Bloomfield Township Public Library
Board of Trustees Meeting
September 10, 2008**

Present: Kravetz, Macon, Holtz, Meyer, Bordman, Othaus, Bohrer

Absent: None

Call to Order

The meeting was called to order at 7:30 p.m. by President Kravetz.

Approval of Agenda

MOVE TO APPROVE THE AGENDA FOR THE SEPTEMBER 10, 2008 MEETING.

Moved: Holtz; Second: Bordman
Ayes: Holtz, Bordman, Kravetz, Macon, Othaus, Meyer
Nays: None
MOTION CARRIED.

Correspondence

Correspondence was received from Makiko Noda, Masao Osawa and Yashuhiro Harada thanking the Library for the hospitality shown during their Sister Library visit.

Approval of Minutes

MOVE TO APPROVE THE MINUTES FOR THE AUGUST 13, 2008 MEETING.

Moved: Holtz; Second: Macon
Ayes: Holtz, Macon, Meyer, Kravetz, Bordman
Nays: None
Abstain: Othaus
MOTION CARRIED.

Financial Report

The August 2008 financial statements were accepted.

Director's Report

Director Bohrer's report included:

- Yasuhiro Harada, Library Board member of our Sister Library, is preparing an article about our Library and the visit for the Japan Library Association magazine. The Sister Library visit received strong local preYa.8(i)-2lrage with two

Moved: Holtz; Second: Macon
Ayes: Holtz, Macon, Bordman, Osthaus, Meyer, Kravetz
Nays: None

MOTION CARRIED.

The Director's Report was accepted.

Accounts Payable

**MOTION:
MOVE TO APPROVE ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT
OF \$224,671.97 AND RATIFY EXPENSES INCURRED SINCE AUGUST 13, 2008
IN THE AMOUNT OF \$172,852.68.**

Moved: Meyer; Second: Bordman
Ayes: Meyer, Bordman, Osthaus, Kravetz, Holtz, Macon
Nays: None

MOTION CARRIED.

Award Bid for Air Conditioning Unit at Westacres Branch

The Board reviewed the staff report and recommendation regarding the bid for a separate air conditioning unit for the Westacres Branch. The bid was advertised in the Oakland Press as required. The unit would be used to moderate the temperature in the IDF/server room. It is vital to the stability of the equipment at the Branch that the server room remains as cool as possible.

**MOTION:
MOVE TO AWARD THE BID FOR AN AIR CONDITIONING UNIT AT THE
WESTACRES BRANCH TO LOW BIDDER ROBIN AIRE HEATING AND COOLING
COMPANY AT A COST OF \$5,892.00.**

Moved: Osthaus; Second: Bordman
Ayes: Osthaus, Bordman, Macon, Meyer, Holtz, Kravetz
Nays: None

MOTION CARRIED.

2008-2009 Budget Committee

President Kravetz appointed Trustees Bordman, Osthaus and Macon to the budget committee.

2008-2009 Personnel Committee

President Kravetz appointed Trustees Holtz, Kravetz and Meyer to the personnel committee.

2009 Schedule of Library Closings

MOTION:

MOVE TO APPROVE THE 2009 SCHEDULE OF LIBRARY CLO